RECRUITING, RETAINING AND REWARDING REVIEWERS

Wilfred CG Peh

Singapore Medical Journal, National University of Singapore, Khoo Teck Puat Hospital, Singapore



LECTURE OUTLINE

- Introduction
- Recruiting reviewers
- Retaining and
- Rewarding (good) reviewers
- Summary

INTRODUCTION

Important partners in the scientific process & publication system

authors editorial office

INTRODUCTION

Challenge of editors

- Find a sufficiently large group of reviewers who
 - are willing to serve the journal
 - produce, on-time, balanced
 scholarly reviews which help the
 editor's decision-making

Challenges

- Type of reviewers
 - aims and scope of journal
- Source of reviewers
 - "inclusion" & "exclusion" criteria
- Soliciting potential reviewers

Type of reviewers

- Depends on aims of journal
 - general medical journal
 - specialty journal
 - subspecialty journal
 - allied health journal
 - basic science journal

Type of reviewers

- Depends on geographical scope of journal
 - university or institutional
 - national
 - regional
 - international

- Membership directory of society or association
 - local and international
- Institutional (university or hospital) listings

- Personal contacts
- Authors who have published in the journal
- Speakers at congresses
- Pubmed search of authors

- "Exclusion criteria"
 - minimum professional qualification
 - minimum academic or institutional appointment
 - seniority/?age

- "Exclusion criteria"
 - track record of publication
 - geographical location
 - reviewers for a rival journal
 - personally known to be an unreliable or "nasty" reviewer

Soliciting potential reviewers

- Personal approach
- Email or letter
- Database
 - matching search criteria
 - continual updating
- Don't forget statistical reviewers!

Reply

show details 16/02/2011

bjsm@bmjgroup.com to me

Ref: BJSM/2011/084350 - I-Test: 34 year old female with hip pain and remote trauma.

Steven Bak Siew Wong, Charlotte Jane Yong-Hing, Theresa LC Lee, Jack Taunton, Gordon Andrews, and Bruce B Forster

Dear Dr. Peh,

You have been recommended as a reviewer for the above manuscript. Given your knowledge and expertise in the subject areas upon which this manuscript is focused, I hope you will agree to participate in the review process.

The British Journal of Sports Medicine (BJSM) use a web based manuscript tracking system: (http://submit-bjsm.bmj.com)

to receive and manage all our manuscripts. We have had very positive feedback from reviewers and authors, and hope you will take the time to review the paper for us.

When you access the paper through the system you will have full access to facilities to assist your review, such as references linked to PubMed/Medline, the ability to track and obtain feedback on your review and the final decision plus access to the other reviewers' comments (if available). All articles submitted are automatically converted to PDF format for ease of use and figures. and tables are attached to the end of the PDF.

Please visit: http://group.bmj.com/products/journals/instructions-forauthors/peer-review/ for more information on reviewing for the journal

'create a new account'

If this is the first time you are reviewing for BJSM, you will need to register yourself with our system. Please go to: http://submit-bjsm.bmj.com/ and click on

Challenges

- Lack of time
- Relevance to area of interest
- Convenience of review process
- Recognition

Lack of time

- Usual problem for busy academics or clinicians
- Very important not to overload reviewers
 - editor must have oversight
 - especially over deputy editors

Scores Subm	itted	Manuscripts	91-100 🔻 of 95	+→
Manuscript ID 1	<u>Title</u>	<u>Date</u> <u>Completed</u>	Status	View Review
RAD-11-2007	Lesions of the biceps pulley: Diagnostic accuracy of MR arthrography of the shoulder and evaluation of established and new diagnostic criteria [View Submission]	16-Oct-2011	 Accept with Revisions (25-Nov- 2011) a revision has been started 	•
RAD-11-1714	Magnetic Resonance Imaging of Osteoradionecrosis of the Upper Cervical Spine Following Radiotherapy for Head and Neck Cancer: Differentiation from Recurrent or Metastatic Disease Running Title: MRI of upper C spine osteoradionecrosis [View Submission]		 Accept with Revisions (07-Oct- 2011) a revision has been submitted 	8
RAD-11-2115	MR Imaging of the Humeral Trochlear Epiphysis: Normal Developmental Changes during Ossification [<u>View Submission</u>]	13-Nov-2011	• Reject (06- Dec-2011)	2
RAD-11-2408	Reduction of metal artifacts at MR imaging with Slice Encoding Metal Artifact Correction (SEMAC) and View-Angle Tilting (VAT) in patients with total hip arthroplasty: Performance of STIR and T1-weighted sequences [View Submission]	15-Dec-2011	• Under Consideration (10-Jan- 2012)	2
RAD-11-2657	In Assessing Local Recurrence Following Surgical Resection of Soft Tissue Tumors by Unenhanced MRI, do Additional Gadolinium-enhanced Images Change Reader Confidence or Diagnosis? [<u>View</u> <u>Submission</u>]	12-Jan-2012		٩

Relevance to area of interest

- Accurate matching of manuscript to potential reviewer
 - topic of interest
 - relevance to own current work
 - contribution of paper to own areaof interest/ subspecialty

Convenience of review process

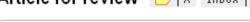
- Editorial workflow
 - should be efficient and hassle-free
 - courteous request letters
 - check availability a must
 - ease of reviewing process
 - thank you note post review

Article for review | | X | Inbox | X





show details 12/06/2011 🕖



Indian Journal of Cancer admin@indianjcancer.com to me

Dear Prof. Peh

May we request you to give your valuable opinion on manuscript entitled 'Misdiagnosis of the Effect of Granulocyte-Colony Stimulating Factor on Magnetic Resonance Imaging in a Leukemia Patient'. The manuscript has been submitted to the Indian Journal of Cancerfor consideration for publication.

The manuscript is uploaded for your review at our web-based peer review site http://www.journalonweb.com/ijc.

If you face any difficulty with the system, please get back to us.

Thanking you,

Sincerely yours,

Editor

Indian Journal of Cancer

Click on link or copy paste the URL in browser

To view article -> http://www.journalonweb.com/ijc/vrex.asp?a=v&id=wilfred.peh@gmail.com&mid=IJC_193_11
To decline reviewing this article -> http://www.journalonweb.com/ijc/vrex.asp?a=d&id=wilfred.peh&em=wilfred.peh@gmail.com&mid=IJC_193_11
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To decline reviewing this article -> http://www.journalonweb.com/ijc/vrex.asp?a=d&id=wilfred.peh&em=wilfred.peh@gmail.com&
mid=IJC_193_11

To access to the article please use following username and password.

RAD-11-2657 - Radiology Invitation | | X | Inbox | X





dhogan@rsna.org via manuscriptcentral.com to me

show details 30/12/2011

Reply

Dear Professor Peh:

We have received manuscript RAD-11-2657 entitled, "In Assessing Local Recurrence Following Surgical Resection of Soft Tissue Tumors by Unenhanced MRI, do Additional Gadolinium-enhanced Images Change Reader Confidence or Diagnosis?" and have selected you as a potential reviewer. For your information, the Abstract of the manuscript is found below. Your review will be due in 14 days.

You may e-mail me with your reply or click the appropriate link below to automatically register your reply with our online manuscript submission and review system.

Once you accept our invitation to review this manuscript, you will be notified via e-mail about how to access Manuscript Central, our online manuscript submission and review system. You will then have access to the manuscript and reviewer instructions in your Reviewer Center.

I look forward to hearing from you as soon as possible so that reviewer assignment can be accomplished quickly.

Agreed: http://mc.manuscriptcentral.com/rad?URL_MASK=Ss5CKCnbmhdPCMfTSPi4

Declined: http://mc.manuscriptcentral.com/rad?URL_MASK=4GFDj3gx2sPwJXTDfyBf

(Alternatively, if you are not able to review this manuscript because you will be unavailable for a specific period of time, please click the reply button and inform us of your unavailable dates.)

Deborah Hogan RADIOLOGY Editorial Office 617-236-7376

Abstract:

Purpose

1. Evaluate if gadolinium enhanced MR imaging (GeMRI) improves confidence or changes the final diagnosis in the assessment of musculoskeletal (MSK) tumor residual or recurrence following surgical resection

Assess if different experience levels change the above results.

Methods and Materials

Initially, pre-contrast images were independently reviewed by 2 radiologists, one with 25 years of experience (R1) and one undergoing MSK. specialty training (R2). Three questions were answered: 1. Mass present? 2. Cystic, necrotic, solid? 3. Likelihood of malignancy? Subsequently, both pre-contrast and post-contrast images were independently reviewed. The same questions were again answered plus 6

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ISSN 0513-5796 Print ISSN 1976-2437 Online

Reviewer: Wilfred CG Peh

Yonsei Medical Journal ymi@journal.eymj.org via inforang.com to me

Manuscript ID: YMJ09447

Title: Differences between magnetic resonance imaging and computed tomography-myelography for

quantitative evaluation of lumbar intracanalar lesion cross-sections

Dear Dr. Wilfred CG Peh :

Recently, I sent you to review manuscript entitled "Differences between magnetic resonance imaging and computed tomography—myelography for quantitative evaluation of lumbar intracanalar lesion cross-sections" I have not yet to hear from you about this.

This e-mail is simply a reminder to review. I appreciate your help in accomplishing our goal of having an expedited reviewing process. Please do not hesitate to contact me if I can be of any assistance.

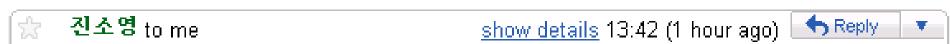
Sincerely yours,

In-Hong Choi, M.D., Ph.D. Editor-in-Chief Yonsei Medical Journal

<u>Full-Text Online Journals</u> - www.Questia.com/Journals - Full-text journals for academic research at Q

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[Yonsei Medical Journal] Inbox | X



Dear Dr. Wilfred CG Peh:

Greetings from the Yonsei Medical Journal.

We've received well your valuable comments about the submitted paper titled "Differences between magnetic resonance imaging and computed tomography-myelography for quantitative evaluation of lumbar intracanalar lesion cross-sections".

It will be greatly contributed to the high standards for the Journal, and we thank you for your participation as a referee.

Thanks for your cooperation.

Sincerely yours,

Yonsei Medical Journal http://www.eymj.org

Recognition

- By journal
- Department
- Institution
- National
 - e.g. CME accreditation

The American Roentgen Ray Society offers CME credit for manuscript review.

Accreditation Statement

The American Roentgen Ray Society (ARRS) is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education activities for physicians.

Designation Statement

AMA PRA Category 1 Credit(s)?.

The ARRS designates this educational activity for a maximum of 3 AMA PRA Category 1 Credit(s)?. The physician should only claim credit commensurate with the extent of their participation in the activity.

The American Medical Association has determined that physicians not licensed in the US who participate in this CME activity are eligible for

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Target Audience: Physicians and other radiology professionals who review manuscripts submitted to the AJR for possible publication.

Goals and Objectives: After completing the review of the manuscript assigned to the individual reviewer by one of the editors of the AJR, the

reviewer should have improved his or her skills in performing critical analyses of the medical literature and his or her knowledge of current issues and developments in the field of radiology and allied sciences. This improved skill level and knowledge base should result in increased skill in reviewing and authoring future journal articles, as well as improved behavior and performance in practice.

Disclosure of Commercial Interest: The authors of this article about to be reviewed, and the Editor-in-Chief, have indicated that they do not have a financial relationship with a commercial organization that may have a direct or indirect interest in the subject matter being presented.

If your review is deemed acceptable by the Section Editor, then this CME activity may be eligible for (3) CME credits.

The main contact point for the Peer Review staff is:

Ann Earwood

Peer Review Specialist American Roentgen Ray Society

Phone: 703-858-4331 Email: AJRsubmit@ arrs.org

We thank you in advance for your time and continued support of the journal.

Best regards,

Donna G. Blankenbaker, MD AJR Section Editor



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Becoming A Registered Doctor



Y

Information For Registered Doctors





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Information For Registered Doctors >

Continuing Medical Education

Continuing medical education (CME) consists of educational activities that serve to maintain, develop or increase the knowledge, skills and professional performance of a doctor.

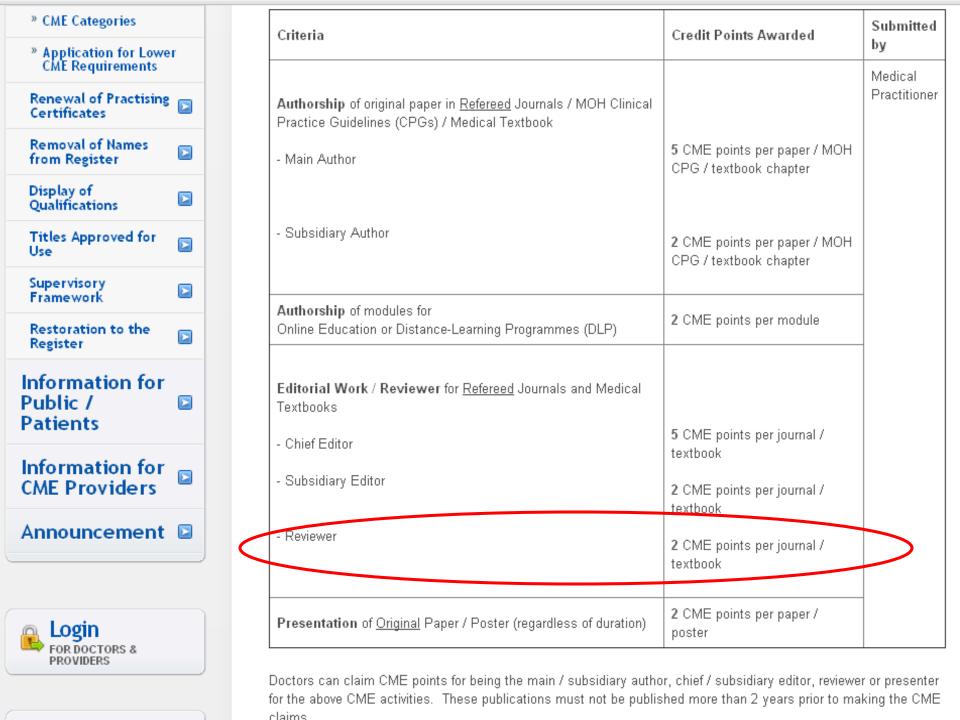
Resize Text:

Compulsory CME

Beyond medical school and housemanship, each doctor needs to keep himself or herself current with changes in medicine generally and in areas relevant to his own practice in particular. Patients and society at large also want to be assured that the doctors they consult are practising up-to-date medicine and offering them good quality care. For these reasons, the Singapore Medical Council (SMC) has made CME compulsory for all doctors in Singapore with effect from 1 January 2003.

Since 1 January 2005, all fully and conditionally registered doctors renewing their practising certificates (PCs) are required to meet the compulsory CME requirements for their CME qualifying period(s) before their PCs are renewed.

The SMC-CME Coordinating Committee accredits CME programmes / activities and reviews CME policies and programmes. The Committee includes representatives from the Academy of Medicine Singapore, College of Family Physicians Singapore, Singapore Medical Association, as well as doctors working in both the public and private sectors.



Challenges

- Financial incentives
- Non-financial incentives
- Exceptional reviewers

Financial incentives

- Very few journals can afford this
- Are reviewers really financially motivated?

Non-financial incentives

- Free subscription? (rare)
- Free reprints for limited period
- Free access to journal database
- Discount off manuscript submission fee

Canadian Association of Radiologists Journal

Dear Professor Peh.

I would greatly appreciate your assistance in the review of a manuscript that has recently been submitted. Are you able to review the following manuscript for the CANADIAN ASSOCIATION OF RADIOLOGISTS JOURNAL.

Article Title: An overview of Vertebroplasty: current status, controversies and future directions Manuscript Number: CARJ-D-11-00074

I have included the abstract of the manuscript below to provide you with an overview:

ABSTRACT:

Vertebroplasty is a cost-effective procedure for the relief of pain in appropriately selected patients when performed by a skilled practitioner. The currently accepted indications and contraindications for vertebroplasty are reviewed. The techniques routinely employed by the authors are presented, including a discussion of recognized complications. Recent controversy has highlighted weaknesses in the practice of technology evaluation, and future more robust studies will be required to address these issues across the board in the future more scientifically than has been done in the past.

Your expert opinion would greatly help me in deciding whether to publish and the changes that might be suggested to the authors. Furthermore the time you spend reviewing this manuscript can be used for continuing professional development credits.

If you accept this invitation, your comments will be due in 21 days. If you are unable to act as a reviewer at this time, I would greatly appreciate your suggestions for alternate reviewers.

If you are willing to review this manuscript, please click on the link below: http://ees.elsevier.com/cari/Lasp?i=2310&l=MDZIYI4G

If you are unable, please click on the link below. We would appreciate receiving suggestions for alternative reviewers: http://ees.elsevier.com/carj/l.asp?i=2309&l=J39LRVI6

Alternatively, you may register your response by accessing the Elsevier Editorial System for CANADIAN ASSOCIATION OF RADIOLOGISTS JOURNAL as a REVIEWER using the login credentials below:

To help you review this manuscript you are granted free access to Scopus for 30 days after accepting this invitation. Scopus is the largest abstract and citation database of research literature and quality web sources. With Scopus, it is easy to find references, similar articles or papers by the same authors.

To help you review this manuscript you are granted free access to Scopus for 30 days after accepting this invitation. Scopus is the largest abstract and citation database of research literature and quality web sources. With Scopus, it is easy to find references, similar articles or papers by the same authors.

Yours sincerely,

Sincerely,

Savvas Nicolaou, MD, FRCPC
Deputy Editor
CANADIAN ASSOCIATION OF RADIOLOGISTS JOURNAL

Non-financial incentives

- Acknowledgement of contribution
 - journal website
 - online journal
 - hard copy of journal (annually)
- Feedback about manuscript fate

Singapore Med J 2010; 51 (1) : 91 Reviewers' List Singapore Med J 2010; 51 (1) : 92

Leone Kui Toh Gerard

Leone Chi Sem Leslie

Leon Khee Shing Melvin

Leong Chee Samuel

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Lim Geok Hoon

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Lim House Vone

Lim Jane

Lim Jit Fous

Lim Kay Kiat

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Lim Yl-Jia

Lim Soon Three

Lim Thiam Chry

Lim Kean Ghee

Lim Boon Leone Kevin

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Lim Eng Hoe Winston

Lim Yong Knel Timothy

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Low Patt Hoe Adrian

Low Guelt Hong Jenny

Luszczid Jarogniew J

Lve Chien Boon David

Low Chian Your

Low Size Christi

Low Wah Yun

Ltd Hock Poone

Luk D K Keith

Lim Anita

SINGAPORE MEDICAL JOURNAL VOLUME 50 2009 REVIEWERS' LIST

At the Singapore Medical Journal, we are most fortunate to have the assistance of a host of reviewers whose expertise helps guide the quality of the articles published in the Journal. The Editor and Editorial Board take this opportunity to recognise these reviewers and to thank them for the substantial amount of time and effort they have devoted to the review process. The individuals listed below are those who were assigned manuscripts to review and who returned their reviews during the period December 1, 2008 to December 31, 2009. However, if you find your name missing, please accept our apploagies in advance and inform us of any omission as soon as possible. Please note that members of the Editorial Board are recognised by appearance of their names on the journal masthead and are therefore not included in this list.

Cheng Yew Kuang

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Chem Block Ohto

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Chia Tason

Chia Stanley

Chiano Limei

Chiane Wen Chin

Chin K Y Peter

Chong Chee Pui

Chong Kian Tai

Choug Eric

Chong Chee Keong

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Keno Felix Yuno Jih Khoo Hoon Eng Khoo Joan Khoo Ree Nee Khor Christopher Koay Choo Kok Koay Saw Lan Koh Chi-Sione Dean Koh Kena Hee Koh Kwong Fah Koh Liane Pin Koh Boon Chat Mickey Koh Tse Hsien Kich Whon Ducy

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Lee Ten Mod Teamnette Mark Peter On Put Lee Chee Keone Jimms Mahendran Ratha Mattar Citra N Lee Kok Opp Morakot Nimit Lee Lat Kah Mukheriee Jagat Pyoti Lee Leang Tat Murugasu Evan

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Quah Raymond

Quek Bin Huev

Salam Abdus

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Ottek Swee San Susan

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Tan Tony Y T

Tan Yeh Hone

Tan Yih Kai

Tan Yu Mena

Tang Kok Kee

Tang Ong Teng

Tay Shian Chao

Tay Yong Kwang

Teh Kone Chuan

Teh Kone Chuan

Teo Su Wei Pelicia

Teo Lynette L

Teo Wee Stone

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Tham Lai Peng Sharon

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Turkmen Nursel Tze Lee Tan

Van Bever Hugo

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Zambare Vasudeo Pandharinath Zin Thant

Dear Dr. Peh.

We would like to thank you again for your time and efforts in preparing a review of the above referenced manuscript. The decision of the editors was: Reconsider with Minor

If the authors choose to resubmit their paper with revisions, you may be asked to review the edited version.

We hope that you will be willing to help us with further reviews of this manuscript.

MANUSCRIPT NO: 11-8193

REVIEW SUBMITTED ON: December 9, 2011

SECTION OR SUBSPECIALTY: Musculoskeletal Imaging

MANUSCRIPT TYPE: Original Research

ENTITLED: Fovea Alta on MR Imaging: Is it a marker of Hip Dysplasia in Young Adults?

DECISION LETTER SENT TO THE AUTHOR;

Editor Decision for AJR MS 11-8193

AJR Journal Staff

ajrsubmit@arrs.org via editorialmanager.com to me

TO: Prof. Wilfred C.G. Peh Khoo Teck Bust Hospital

RE: Editor Decision for Journal Review - AJR M8 11-8193

Dear Dr. Peh.

We would like to thank you again for your time and efforts in preparing a review of the above referenced manuscript. The decision of the editors was: Reconsider with Minor Revision

If the authors choose to resubmit their paper with revisions, you may be asked to review the edited version.

We hope that you will be willing to help us with further reviews of this manuscript

MANUSCRIPT NO: 45/83/93... SEXXEXX.SUBMITTED.QN: December 9, 2011

SECTION OR SUBSPECIALTY: Musculoskeletal imaging

MANUSCRIPT TYPE: Original Research ENTITLED: Fovea Alta on MR Imaging: Is it a marker of Hip Dysplasia in Young Adults?

DECISION LETTER SENT TO THE AUTHOR:

From: "AJR Journal Staff" airsubmit@airs.org

Subject: Decision Letter for AJR MS 11-8193

TO: ******

RE: AJR MS 11-2192

TITLE: Fovea Alta on MR Imaging: Is it a marker of Hip Dysplasia in Young Adults?

The manuscript referenced above will be reconsidered for publication pending the satisfactory completion of the requested minor revisions.

Please address the reviewers' comments that are enclosed and resultmit your revised manuscript via Editorial Manager. If there are specific issues with which you do not agree please nevertheless discuss them in the author's rebuttal space

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- An annotated copy of the manuscript (identifying the changes that were made and the corresponding reviewer comment) (with or without embedded images).
- A clean copy of the revised manuscript (without changes highlighted) and without embedded images.
- All of the figures as individual TIFF files.
- A detailed, point-by-point response to the reviewers' comments (either in the rebuttal section or as a MS Word document)

Your revised manuscript must be returned within 30 days of this letter. Please do not errall manuscripts separately as this will delay the resubmission process.

Best regards

Sincerely,

Dr. Donna G. Slankenbakes Section Editor American Journal of Roantgeoglopy,

General comments

The authors retrospectively investigated the association of forea ette and hip dysplasia on 82 radiographs and hip MR images in adults.

The patients were divided into three groups based on center edge angle (CEA) measurements; developmental hip dysplasia (DDH), borderline DDH

and coptrol Source alts, showed significant association with DDH but no association with cour, raign. The authors concluded that force atta, showed

graphica as a strong MRI marker of DDH.

This study is an extension of the work of Notal, et al and explores a subject that is of potential interest to musculoskeletal radiologists. The findings are credible

Besides a few clarifications in selection of subjects, the dovious limitations are the retrospective nature of the study and relatively small number of subjects

The authors have utilized only one measurement- CEA- in their diagnosis of hip dyspiasia. This paper would have been further strengthened had additional measurements of dysplasia be used.

Specific comments **Bublects and methods:**

The clinical history of hip pain is rather vague. Further details of clinical indications for MRI would be useful and give readers a better idea of the study cohot. Exclusion criteria: explain "inadequate imaging studies". This list seems rather short-how about other causes of "hip pain" such as infective attricts, tumor, etc.

How many patients did not meet the inclusion criteria?

Conclusions can be moderated as these findings are rather narrow and based on a small number of subjects evaluated in a retrospective fashion

References

Not in AJR format

Abstract: no comments

Introduction: no comments

Subjects and methods: How do you define whether or not a hip is too externally rotated? I don't see oriteria listed in your text. You need to add this.

Results: no comments

Discussion no comments

References: no comments

Tables: no comments

Figures: For Figure 80, you suggest that a GE angle of greater than or equal to 25' is normal; however, in your text you say that non-dysplastic hips are > 25', not greater th

equal to. So please either change it in the text or in the caption for Figure 8C so it's uniform General comments: Thank you for this well written manuscript of a well designed study. Though I am not sure it's extremely compelling that we need another measure of hip

dysplasia (you say that the CEA is validated for MRI). I suspect this will be another feature our surgeons will become more interested in As such. I believe our readership sh hear about it. You might consider explaining a little more how this will be helpful over and above the current methods

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